



**BEN CLARK TRAINING CENTER**  
 RIVERSIDE COUNTY SHERIFF'S DEPARTMENT  
 16791 DAVIS AVENUE - SUITE A, RIVERSIDE, CA 92518  
 (951) 486-2800



<b>COURSE TITLE:</b>	<b>MODULAR II ACADEMY (REGULAR BASIC COURSE)</b>			
<b>OVERVIEW:</b>	<p>The Module II Academy is a 250-hour (approximately 3 months) course designed to meet the minimum requirements of a Level II Reserve Officer as established by the Commission on Peace Officer Standards and Training (POST). It is the second component of the Regular Basic Course-Modular Format Academy.</p> <p>The Module II Academy is a discipline/full-stress oriented program with an emphasis on Community Relations, Physical Training, Cultural Diversity, Arrest Methods/Defensive Tactics, Investigative Report Writing, Chemical Agents training, and Firearms/Shotgun training. In addition, there will be inspections, drill training (formation, facing movements, marching, etc.), and physical exercises (running, push-ups, sit-ups, jumping jacks, etc.). Recruits will attend the Academy in full uniform.</p> <p>There is one final comprehensive knowledge-based test administered at the end of this course. Recruits are required to receive a passing score on the final in order to successfully complete the Module II Academy. Students must also successfully pass Defensive Tactics and Firearms testing in order to pass the academy.</p> <p>The academy classes contain both agency-sponsored and self-sponsored students. Self-sponsored students enter the academy at their own expense. Agency-sponsored students are hired by a law enforcement agency prior to entering the academy.</p>			
<b>PREREQUISITE:</b>	Have passed the POST Module III End-of-Course Proficiency Test within the preceding 12 months.			
<b>ADDITIONAL COURSE INFORMATION:</b>	<b>Upon acceptance, you will be scheduled to attend a recruit orientation, where additional academy information will be provided.</b>			
<b>DATE(S):</b>	<b>START:</b>	<b>TO</b>	<b>END</b>	<b>COST:</b>
	10/06/2020		12/23/2020	
<b>DAYS:</b>	TUESDAY, WEDNESDAY, THURSDAY, AND ALTERNATING SATURDAYS			
<b>TIMES:</b>	WEEKDAYS: 1745-2300 SATURDAYS: 0545 - 1430 (ALL DATES & TIMES SUBJECT TO CHANGE)			
<b>LOCATION:</b>	Ben Clark Public Safety Training Center 16791 Davis Avenue Riverside, CA 92518			
	<a href="#">Click to receive notifications when classes are updated</a>			
<b>CERTIFICATION:</b>	Certificate expires in 3 years unless kept active by being employed as a peace officer with active powers.			
<b>POST #</b>	2200-00140-XX-XXX			
<b>COURSE HOURS:</b>	250			
<b>INSTRUCTORS:</b>	All instructors are experienced in their fields and are POST-certified.			
<b>ENROLLMENT:</b>	Self-sponsored students are to follow the steps outlined below. Agencies wishing to enroll personnel are to contact the academy coordinator via the contact information listed.			
<b>ACADEMY ACCEPTANCE PROCESS (SELF SPONSERED RECRUITS)</b>	<p><b>NOTE:</b> A minimum of 20 students on the first day of class is required in order to proceed with the class session. A notification will be sent out upon cancellation of the course.</p> <p><b>Need to be completed/submitted for Acceptance Process:</b></p> <p><b>1. Personal History Statement.</b> Please type it or print in black ink block letters; it must be legible. You can find it on our website <a href="https://post.ca.gov/Forms#background">https://post.ca.gov/Forms#background</a></p> <p>Under forms download 2-251 Personal History Statement - Peace Officer</p> <p><b>2. DOJ Clearance Letter.</b> Complete Live Scan fingerprint application process and submit the DOJ firearms clearance letter that will be sent to you 1-2 weeks later. The letter must be dated</p>			



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within the preceding 6 months of the class start date. If you don't have the letter, submit proof of completion and then submit your letter once you receive it. You can find the Live Scan application on our website <http://www.mvc.edu/files/law/request-for-live-scan.pdf>

3. **Medical Clearance.** Complete & submit a medical physical examination. You can either visit your own physician or a local clinic. Current college students may visit the college Health Services office. You can find the Medical Clearance packet on our website <http://www.mvc.edu/files/law/health-history-and-physical-exam.pdf>

4. **DMV Printout.** Obtain a print out of your driving record. You can either print it from the DMV website or visit your local DMV office. The printout must be dated within the preceding 6 months of the class start date.

5. Submit a photocopy of your Driver's License, current Vehicle Registration, current Vehicle Insurance card, and medical insurance card (if you have any). In regard to the vehicle registration and insurance, submit the documents for the vehicle(s) that you will be driving throughout the course of the academy.

6. Submit a photocopy of your Modules 3 Academy Certificates of Completion.

7. **Moreno Valley College On-Line Application.** Complete the application process with the college for the semester the course will begin. View *On-Line Application Procedures* handout on [www.mvc.edu/law](http://www.mvc.edu/law) for further instructions.

8. Have passed the POST Module III End-of-Course Proficiency Test within the preceding 12 months.

9. **Physical Fitness Assessment.** Upon acceptance of your application, you will be scheduled for a physical fitness assessment. The assessment will consist of push-ups for one minute, sit-ups for one minute, and a mile and a half run. Your overall fitness will be assessed to determine if you qualify.

**NOTE: Once your documents have been submitted to Sgt. Hernandez and processed, you will be contacted and provided with further instructions. Final selections are made approximately 1 month before the class start date. Submission of these documents is not a guarantee that you will be selected to attend the academy.**

**COST BREAKDOWN  
& CANCELLATION  
FEES:**

The \$250 Academy Materials Fee for the Recruit Reference Manual, Learning Domains, Defensive Tactics Manual, range materials, and miscellaneous training materials is due prior to the class start date.

The \$524 Moreno Valley College fee (tuition and student health fee) is payable via WebAdvisor upon enrollment in the class (first week). The stated fees are in addition to the cost of uniforms, equipment, gear bags, firearms, and ammunition fee. Further instructions are given at the orientation session.

<http://mvc.edu/files/law/module-2-academy-cost-breakdown.pdf>

*ALL FEES ARE SUBJECT TO CHANGE!*

**PAYMENT OPTIONS:**

**We are now accepting online credit card payments. To submit a payment online please [click here](#). Make sure you have your invoice number on hand, you can find your invoice number on your event confirmation email.**

*Please note: Tuition is due 10 days prior to the start of the class, if payment is not received on time you will be dropped from this course.*

**If you were unable to submit credit card payment, please mail Check or Money Order Payable to:**

Riverside County Sheriff/Ben Clark Training Center  
 Attn: BCTC Course Fees  
 Accounting & Finance  
 16791 Davis Ave., Riverside, CA 92518



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	For any other questions regarding course payment, you may contact us at: <a href="mailto:bctccoursefees@riversidesheriff.org">bctccoursefees@riversidesheriff.org</a>
<b>CANCELLATION:</b>	Applicants who do not wish to proceed with the enrollment process after an application has been submitted, should contact the academy coordinator immediately.
<b>COORDINATOR:</b>	<b>SGT. DANIEL HERNANDEZ</b>
<b>EMAIL:</b>	<a href="mailto:DXHERNAN@RIVERSIDESHERIFF.ORG">DXHERNAN@RIVERSIDESHERIFF.ORG</a>
<b>CONTACT PHONE:</b>	(951) 486 2787
<b>CONTACT INFORMATION</b>	For specific questions regarding the course please visit: <a href="http://www.riversidesheriff.org/374/Basic-Academy-Modular-Format">http://www.riversidesheriff.org/374/Basic-Academy-Modular-Format</a> <a href="http://www.mvc.edu/academicprograms/law/modular.cfm">www.mvc.edu/academicprograms/law/modular.cfm</a> <b>Self-sponsored and Agency sponsored recruits contact Sgt. Hernandez at (951) 486-2787 and/or email <a href="mailto:CTCMA@riversidesheriff.org">CTCMA@riversidesheriff.org</a></b>
<b>DRESS CODE WILL BE ENFORCED:</b>	Recruits attend the academy in full uniform. When not in uniform, students will follow the training center Dress Code guidelines.
<b>REQUIRED EQUIPMENT:</b>	Students are responsible to purchase all their required equipment and have it available on the first day. A list of items can be found on the cost breakdown link. <a href="http://www.mvc.edu/files/law/module-2-academy-cost-breakdown.pdf">http://www.mvc.edu/files/law/module-2-academy-cost-breakdown.pdf</a>
<b>SPECIAL INSTRUCTIONS:</b>	<b>SPACE MAY BE LIMITED. APPLICANTS ARE ENCOURAGED TO SUBMIT THEIR COMPLETED APPLICATION TO SGT. HERNANDEZ AS SOON AS POSSIBLE.</b>